

HiT4Med
Highway and Traffic Engineering: Curricular Reform for Mediterranean Area
544460-TEMPUS-1-2013-1-IT-TEMPUS-JPCR

1st Project Management Board
18th – 19th June 2014
Marrakech, Morocco

Agenda

Aim of Project Management Board

PMB is responsible for:

- Decision making on project activities including corrections of activities time-table;
- Conflict resolution mechanism for any issue may arise;
- Quality control management including special committees establishment;
- Continuous communication on running project's activities;
- Revision of deliverables of the project;
- Approval of all project results and changes in activity plan.

Attendance

One representative per partner, as member of the PMB, is expected to participate.

Here follows the list of (to be confirmed) participants:

P1) UniNA

Alfonso Montella, alfonso.montella@unina.it

P2) FORMIT

Cristina d'Alessandro, c.dalessandro@formit.org

P3) RMEI: not available

Massimo Guarascio, massimo.guarascio@uniroma1.it

P4) NTUA

BasilPsarianos, bpsarian@mail.ntua.gr

P5) UniCT

Salvatore Damiano Cafiso, dacafiso@dica.unict.it

P6) UPV

Alfredo Garcia, agarciag@upv.es

P7) KTH

Albania Nissan, bibbi.nissan@abe.kth.se

P8) CU

Ali Huzayyin, ali_huzayyin@yahoo.com

P9) ZU

Mohamed Ibrahim El-SharkawiAttia , moh_sharkawi@hotmail.com

P10) ASU

Khaled El Araby, elaraby@hotmail.com

P11) AASTMT

Adel Belal , adel_belal@hotmail.com

P12) USEK

Pascal Damien, pascaldamien@usek.edu.lb

P13) LU

Clovis Francis, cfrancis@ul.edu.lb

P14) UCA(hosting institution)

RajaEl Assali, r.lassali@uca.ma

P15) AIAC

Abdellah Menou, a.Menou@onda.ma

P16) ISTLS : non confirmed

KhalifaSlimi, khalifa_slimi@yahoo.fr

P17) ENISo: not available

ZoubeirTourki, zbrtourki@gmail.com

Agenda

The 1st Project Management Board meeting is one of the foreseen management meetings (activity 2.2) of the HiT4Med project.

The objectives for the 1st PMB meeting are as follows:

- To review and approve the progress of HiT4Med against the Work Plan
 - to be approved for submission to the Project Officer
- To review and approve the budget to date of the project
 - to be kept by the Coordinator
- To review and approve the accounts to date of the project
 - to be kept by the Coordinator

18th June, 2014

9:00 Opening and Introduction (approval of the agenda, minutes and recording of actions, nomination of meeting secretary)

State of the art of Work packages (by lead partners)

9:20 WP2 Development (by CU)

- Approval of the Deliverable 3 “Assessment study on Highway and Traffic Engineering curricula requirements” by CU
- Approval of the syllabus of the Master Programme on Highway and Traffic Engineering (activity 4.1) by UniNA

11:00 WP5 Exploitation (by USEK)

11:20 WP1 Project Management (by UniNA)

11:40 Coffee break

12:10 WP3 Quality control (by FORMIT)

- Approval of the Deliverable 7 “Quality Manual” by FORMIT
- Teaching material review process (activity 9.3) by NTUA

12:30 Workplan review and agreement (by UniNA)

- Design and implementation of the teaching materials (activity 5.1)
- Training of the PC teaching staff by workshops and webinars (activity 5.2)
- Preliminary programme of the workshop “Introduction to transportation systems and traffic analysis – Advanced traffic management systems” (activity 5.2) by KTH
- Preliminary programme of the workshop “Pavement analysis, design, and maintenance” (activity 5.2) by UniCT
- Preliminary programme of the workshop “Research methodology in highway and traffic engineering” (activity 5.2) by UPV
- Teaching material review process (activity 9.3) by NTUA

13:00 Administrative and financial procedures (by FORMIT)

13:20 Review and approve the budget to date of the project

13:50 Review and approve the accounts to date of the project

14:10 Overall discussion – Any Other Business

14:30 End of the meeting, Lunch

19th June, 2014

9:00 Welcome

Certification of the New Master Programme (activities 4.2 and 4.3), equipments update (activity 5.3), Selection of students (activity 6.1)

9:10 CU

9:30 ZU

9:50 ASU

10:10 AASTMT

10:30 USEK

10:50 LU

11:10 UCA

11:30 Coffee break

12:00 AIAC

12.20 ISTLS

12.40 ENISo

Organisation of the infoday events (activity 12.1)

13:00 CU

13:10 ZU

13:20 ASU

13:30 AASTMT

13:40 USEK

13:50 LU

14:00 ISTLS

14:10 ENISo

14:20 Overall discussion – Any Other Business

14:30 End of the meeting Lunch

Premises

The meeting will be held on 18th and 19th June 2014 at UCA premises, in National School of Applied Sciences (ENSA), Marrakesh, Morocco.

How to get there

National School of Applied Sciences (ENSA)

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